My Profile

Users are advised to settle their personal settings under the tab "My Account", "My Profile".

Especially users who act as approvers for shopping carts of their fellow employees should make sure that they have entered their e-mail addresses here. Else, they do not receive any e-mail notifications when a pending order requires their approval and needs to be pushed out.

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In addition, you can use this panel to adapt your preferred date, time and number format. When you have finished, confirm your settings with "**Submit**".